

DRAFT Council Quarterly Meeting Agenda


March 22, 2024 | In person with virtual accommodation | 8:15 a.m. – 4:00 p.m.

Note: Breakfast will be served at 7:15 am, area outside Alberta Room

PARTICIPANTS


Council Members			
Justin Burkett, Council Chair	Scott Garner	Amal Remu	Regrets: Peter Obiefuna
Steven Armstrong	Aaron Khan	Susan Roskey	
Grace Brittain	Nicole Letourneau	Bonnie Sansregret	Vacancies: Public Member (2)
Suzanna Carl	(virtual)		
Kim Ewasechko	Graham Newton		
Jennifer Eyford			
CRNA Leadership Team			
Joy Peacock, Chief Executive Officer (CEO) & Registrar			
Damon Mayes, Chief Operating Officer (COO) & Pension Compliance Committee (PCC) Chair			
Andrew Douglas, Executive Director (ED), Governance, Regulation & Standards			
Greg Loveday, Executive Director (ED), Strategy and Operations			
Todd Schnirer, Senior Financial Officer & Executive Director (ED), People, Planning & Performance Measurement			
Marian Stuffco, Government Relations and Strategic Engagement			
CRNA Meeting Support			
Courtney Andrews-Peckford, Governance Advisor & Acting Corporate Secretary			
Camille Barry, Executive Assistant to the CEO & Registrar			
Linda Walter, Assistant to Director			
CRNA Staff Presenting			
Marly Inostroza, Director, Human Resources			
Elisha Vadnais, Governance Policy Lead			
Marcie Smigorowsky, Nurse Practitioner Policy Lead			
CRNA Staff Observing			
Karen Kiddine, Manager, Communications and Engagement			
Anika Regis, Communications and Web Advisor, Communications and Engagement			
Dana Torgalson, Communications and Web Advisor, Communications and Engagement			
Danelle Boivin, Communications and Web Advisor, Communications and Engagement			


AGENDA


Time	Topic		Action	Lead
8:15 a.m. (15 mins)	Check-in			Chair
Public Meeting Begins and *RECORDING STARTS*				
8:30 am (5 mins)	1. Call to Order and Introductions			Chair
	1.1. Chair's Opening Remarks*			
	1.2. Land Acknowledgment			
	1.3. Declaration of Conflict of Interest* GP2, Conflict of Interest Protocol			
8:35 am (5 mins)	2. Adoption of the Agenda	▶	Decision	Chair
	3. Adoption of Consent Agenda Items <u>For Decision</u> 3.1. Minutes, December 7, 2023, Public Council Meeting 3.2. Schedule of Council Meetings 2024-25 3.3. Revision to Copyright Pages of Standards and Guidelines – Bill 9, CRNA Name Changes <u>For Information</u> 3.4. Result of January 17, 2024, E-vote: Registration Review Committee Chair Appointment 3.5. 2022-23 CRNA Annual Report 3.6. Council Governance Schedule	▶	Decision	Chair
8:40 am (20 mins)	4. CEO & Registrar's Report and Updates	▶	Information	Chair
9:00 am (20 mins)	5. Neonatal Nurse Practitioners* <u>Presenters:</u> Andrew Douglas, ED, Governance, Regulation & Standards, and Marcie Smigorowsky, Nurse Practitioner Policy Lead		Information	Chair
9:20 am (10 mins)	6. Nurse Practitioners Initiatives Workplan Update	▶	Information	Chair

Time	Topic		Action	Lead
	<p><u>Presenter:</u> Andrew Douglas, ED, Governance, Regulation & Standards</p>			
Item 5 & 6 - Strategic Direction Alignment Mission: <i>Protect and serve the public interest using Right-touch regulation.</i> <ul style="list-style-type: none"> • Consistent – Rules and standards must be joined up and implemented fairly. • Transparent – Regulators should be open, and keep regulations simple and user-friendly. • Agile – Regulation must look forward and be able to adapt to and anticipate change. 				
9:30 am (15 mins)	7. CRNA Regulatory Spectrum <u>Presenter:</u> CEO & Registrar	▶	Decision	Chair
Item 7 - Strategic Direction Alignment Strategic Goal: Organizational Excellence Strategic Objective(s): <ul style="list-style-type: none"> • Transformation – We commit to the development of effective executive and operational teams. We challenge the status quo and commit to continual improvement and effective communications. 				
9:45 am (30 mins)	8. Nursing Education Program Approval <u>Presenter:</u> CEO & Registrar	▶	Decision	Chair
Item 8 - Strategic Direction Alignment Strategic Goal: Collaborative Partnerships Strategic Objective(s): <ul style="list-style-type: none"> • Stakeholders - We continually improve our regulatory practice by building relationships inclusive of government, CRNA's Council, employers, healthcare professionals and the public. Strategic Goal: Fiscal Stewardship Strategic Objective(s): <ul style="list-style-type: none"> • Ensure Efficiency and Effectiveness – We apply lean thinking to reduce wasteful processes and invest resources in value-added activities. 				
10:15 am (20 mins)	BREAK			
10:35 am (10 mins)	9. Leadership Review and Governance Committee (LRGC) Quarterly Report	▶	Information	LRGC Chair
Item 9 - Strategic Direction Alignment Strategic Goal: Progressive Culture Strategic Objective(s): <ul style="list-style-type: none"> • Trust - We support each other and challenge ideas to be better while respecting and supporting decisions collectively as one voice. 				
10:45 am (10 mins)	10. LRGC Recommendation: Appointments, Designations & Delegations – Amendments to Bylaw 6.1.5., Administration – Authorizing the CEO & Registrar to Appoint Complaints Director, Hearings Director and Deputy Registrar	▶	Decision	LRGC Chair

Time	Topic		Action	Lead
	<p><u>Presenter:</u> Andrew Douglas, ED, Governance, Regulation & Standards</p>			
<p>Item 10 - Strategic Direction Alignment</p> <p>Strategic Goal: Organizational Excellence Strategic Objective(s):</p> <ul style="list-style-type: none"> Decision Quality - We use Right-touch thinking, commit to effective governance and delegation of authority. We leverage secured, accessible, quality data to drive performance measurement and analytics. 				
10:55 am (25 mins)	<p>11. LRGC Recommendation: Amendments to Bylaw 3, Committees</p> <ul style="list-style-type: none"> Identification of Pension Compliance Committee as a Standing Committee Reporting to Council Council Member Attendance at Governance and Standing Committee Meetings <p><u>Presenter:</u> Andrew Douglas, ED, Governance, Regulation & Standards</p>	▶	Decision	LRGC Chair
11:20 am (5 mins)	<p>12. LRGC Recommendation: Amendment to GP 20, Pension Compliance Committee (PCC) Charter – PCC Composition</p> <p><u>Presenter:</u> Andrew Douglas, ED, Governance, Regulation & Standards</p>	▶	Decision	LRGC Chair
<p>Items 11 and 12 - Strategic Direction Alignment</p> <p>Strategic Goal: Progressive Culture Strategic Objective(s):</p> <ul style="list-style-type: none"> Trust - We support each other and challenge ideas to be better while respecting and supporting decisions collectively as one voice. Fairness - We consistently apply transparent processes designed to reduce bias and encourage diversity of perspectives. <p>Strategic Goal: Organizational Excellence Strategic Objective(s):</p> <ul style="list-style-type: none"> Competence – We use Right-touch thinking, commit to effective governance and delegation of authority. 				
11:25 am (20 mins)	<p>13. LRGC Recommendation: Amendments to Governance Committee Charters</p> <p>13.1. GP17, Nominating Committee Charter 13.2. GP18, LRGC Charter 13.3. GP19, Finance and Audit Committee Charter</p> <p><u>Presenter:</u> Andrew Douglas, ED, Governance, Regulation & Standards</p>	▶	Decisions	LRGC Chair

Time	Topic		Action	Lead
Item 13 - Strategic Direction Alignment Mission: <i>Protect and serve the public interest using Right-touch regulation.</i> <ul style="list-style-type: none"> • Consistent – <i>Rules and standards must be joined up and implemented fairly.</i> 				
11:45 am (15 mins)	14. Council Designation for Purposes of Sections 65 and 86 of the Health Professions Act <u>Presenter:</u> Andrew Douglas, ED, Governance, Regulation & Standards	▶	Decision	Chair
Item 14 - Strategic Direction Alignment Strategic Goal: Organizational Excellence Strategic Objective(s): <ul style="list-style-type: none"> • Decision Quality – <i>We use Right-touch thinking, commit to effective governance and delegation of authority.</i> • Transformation – <i>We commit to the development of effective executives and operational teams. We challenge the status quo and commit to continual improvement and effective communications.</i> 				
12:00 pm (10 mins)	15. Nominating Committee Quarterly Report	▶	Information	Nominating Committee Chair
Item 15 - Strategic Direction Alignment Strategic Goal: Progressive Culture Strategic Objective(s): <ul style="list-style-type: none"> • Trust - <i>We support each other and challenge ideas to be better while respecting and supporting decisions collectively as one voice.</i> 				
12:10 am (15 mins)	16. Nominating Committee Recommendation: Council Chair Recruitment & Selection Process Amendments <u>Presenter:</u> Elisha Vadnais, Governance Policy Lead	▶	Decision	Nominating Committee Chair
Item 16 - Strategic Direction Alignment Strategic Goal: Collaborative Partnerships Strategic Goal: Progressive Culture Strategic Objective(s): <ul style="list-style-type: none"> • People-first – <i>We are committed to attracting the best people, engaging and developing a workforce that embodies our values of integrity, respect, accountability and professionalism.</i> • Fairness - <i>We consistently apply transparent processes designed to reduce bias and encourage diversity of perspectives.</i> Strategic Goal: Organizational Excellence Strategic Objective(s): <ul style="list-style-type: none"> • Competence – <i>We develop accountable leaders that empower others to achieve exceptional results. We seek employees with a challenge positive attitude that fit CRNA's culture.</i> 				
12:25 pm (1 hr & 5 mins)	LUNCH BREAK (Nightingale Room)			
1:30 pm (10 mins)	17. Finance and Audit Committee Quarterly Report	▶	Information	FAC Chair

Time	Topic		Action	Lead
	<u>Attachments</u> <ul style="list-style-type: none"> Q1 Quarterly Risk Management Report Q1 Quarterly Financial Management and Discussion Report 			
1:40 pm (20 mins)	18. Finance and Audit Committee Recommendation: FY2025 Fee Schedule Planning to Support Regulatory Excellence <u>Presenter:</u> Todd Schnirer, Senior Financial Officer & ED, People, Planning & Performance Measurement	▶	Discussion	FAC Chair
Item 17 & 18 - Strategic Direction Alignment Strategic Goal: Fiscal Stewardship Strategic Objective(s): <ul style="list-style-type: none"> Maintain Financial Viability – We balance the budget and reinvest to advance the College’s regulatory mandate. Be Forward-Looking – We balance short-term with moderate to long-term thinking and investments. Ensure Efficiency and Effectiveness – We apply lean thinking to reduce wasteful processes and invest resources in value-added activities. Incorporate Risk Assessment – We ensure decisions are risk informed applying the College’s risk management framework. 				
2:00 pm (30 mins)	19. Pension Compliance Committee 19.1. Pension Compliance Committee Quarterly Report (10 mins) 19.2. Annual Pension Plan Assessment and Compliance Report (20 mins) <u>Presenters:</u> Todd Schnirer, Senior Financial Officer & ED, People, Planning & Performance Measurement, and Marly Inostroza, Director, HR	▶ ▶	Information Decision	PCC Chair/COO
Items 19 - Strategic Direction Alignment Strategic Goal: Fiscal Stewardship Strategic Objective(s): <ul style="list-style-type: none"> Incorporate Risk Assessment – We ensure decisions are risk informed applying the College’s risk management framework. Be Forward-Looking – We balance short-term with moderate to long-term thinking and investments. 				

Time	Topic		Action	Lead
2:30 pm (5 mins)	20. Nursing Policy Documents 20.1. Standards of Practice Review Update* <u>Presenter:</u> Andrew Douglas, ED, Governance, Regulation & Standards		Information	Chair
Item 20 - Strategic Direction Alignment Mission: <i>Protect and serve the public interest using Right-touch regulation.</i> <ul style="list-style-type: none"> • Consistent – <i>Rules and standards must be joined up and implemented fairly.</i> • Transparent – <i>Regulators should be open, and keep regulations simple and user-friendly.</i> 				
2:35 pm (20 mins)	21. Performance Measurement Working Group Update* <u>Presenter:</u> Todd Schnirer, Senior Financial Officer & ED, People, Planning & Performance Measurement		Information	Chair
Item 21 - Strategic Direction Alignment Strategic Goal: Organizational Excellence Strategic Objective(s): <ul style="list-style-type: none"> • Decision Quality - <i>We use Right-touch thinking, commit to effective governance and delegation of authority. We leverage secured, accessible, quality data to drive performance measurement and analytics.</i> • Implementation Excellence – <i>We use effective project portfolio and change management processes to ensure investments are delivering sustainable value in alignment with legislation and CRNA strategy.</i> 				
2:55 pm (15 mins)	BREAK			
Public Meeting Ends and RECORDING STOPS				
3:10 pm	Council Moves In Camera			
3:10 pm to 4:00 pm	Items 22 to 24			
Council Moves Out of In Camera				
4:00 pm	Adjournment			

*Indicates no meeting materials circulated.

UPCOMING MEETINGS

- June 13-14, 2024
- September 19-20, 2024
- December 12-13, 2024
- March 20-21, 2025